

Date:

## OVERS LOGGING LIST FOR EXTRA CHOICE CUPBOARD

Sometimes, you don't have the chance to use the RF Guns or access to the computer for logging in any items for putting in the Extra Choice cupboard. And sometimes, someone has forgotten to update it on the SAP system after you have told someone.

So, I've come up with a small solution. Basically, just write down either the article (POS) or EAN, exact Bin No using the Extra Choice Cupboard Plan & Qty that you have put inside the cupboard. I'll update it on SAP, using the RF Gun in my own time, and then I'll put a tick on the side with my initials, date & time that I've updated it on the SAP system, as well I've updated my checklists in Extra Choice Cupboard. Trust me; it'll make everybody's life much easier in the long run!

[illegible]